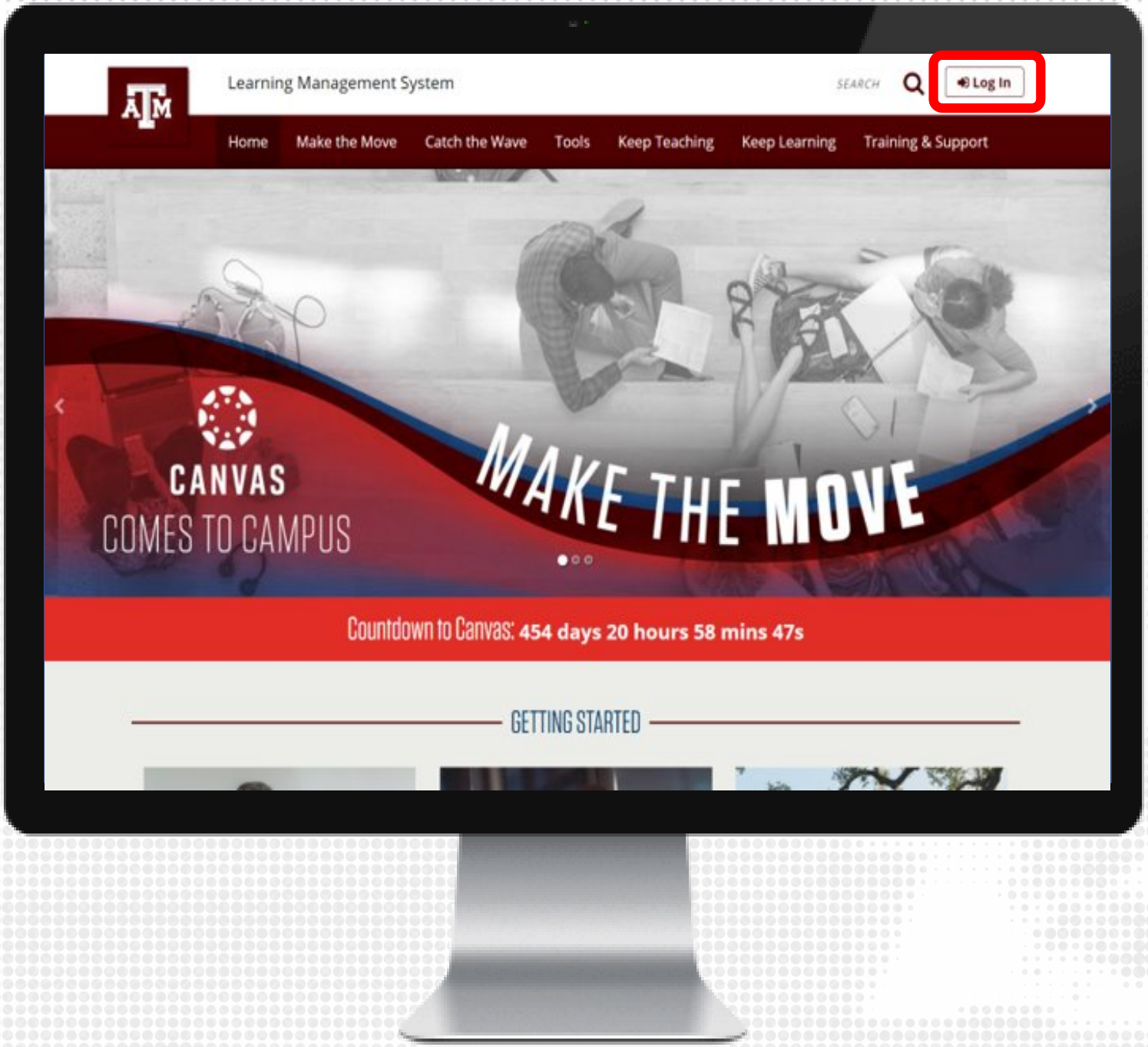
BUILD EXAM IN CANVAS

Presented by the Office for Academic Innovation

keepteaching.tamu.edu

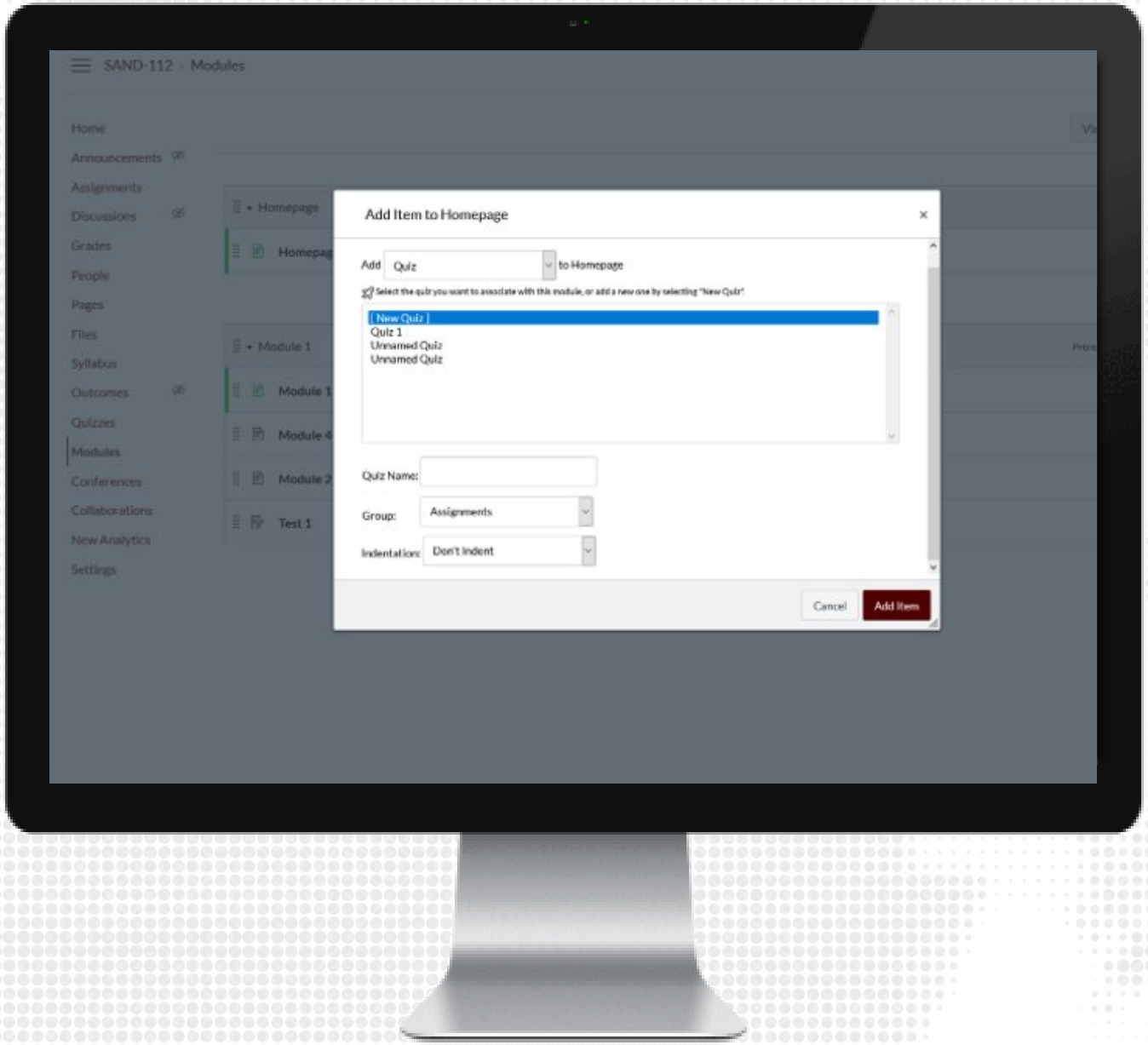
LOGIN TO CANVAS

1. Navigate to LMS.TAMU.EDU
2. On the top right-hand corner, click on Log In
3. Login using your TAMU NetID and password



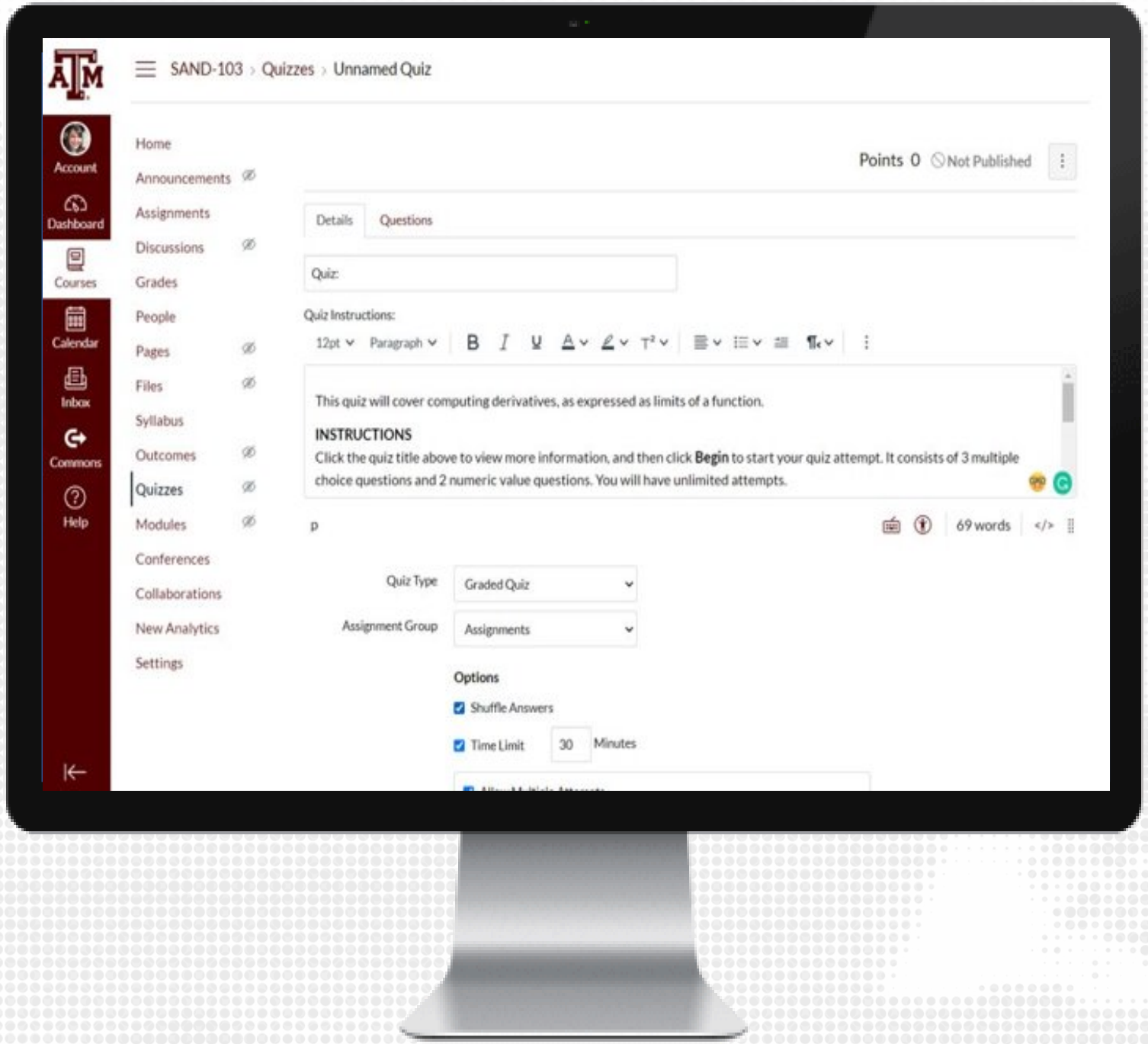
CREATE TEST

1. In the Module, click the + sign
2. Select Quiz in the drop-down menu and click [New Quiz]
3. Enter quiz name
4. Click Add item



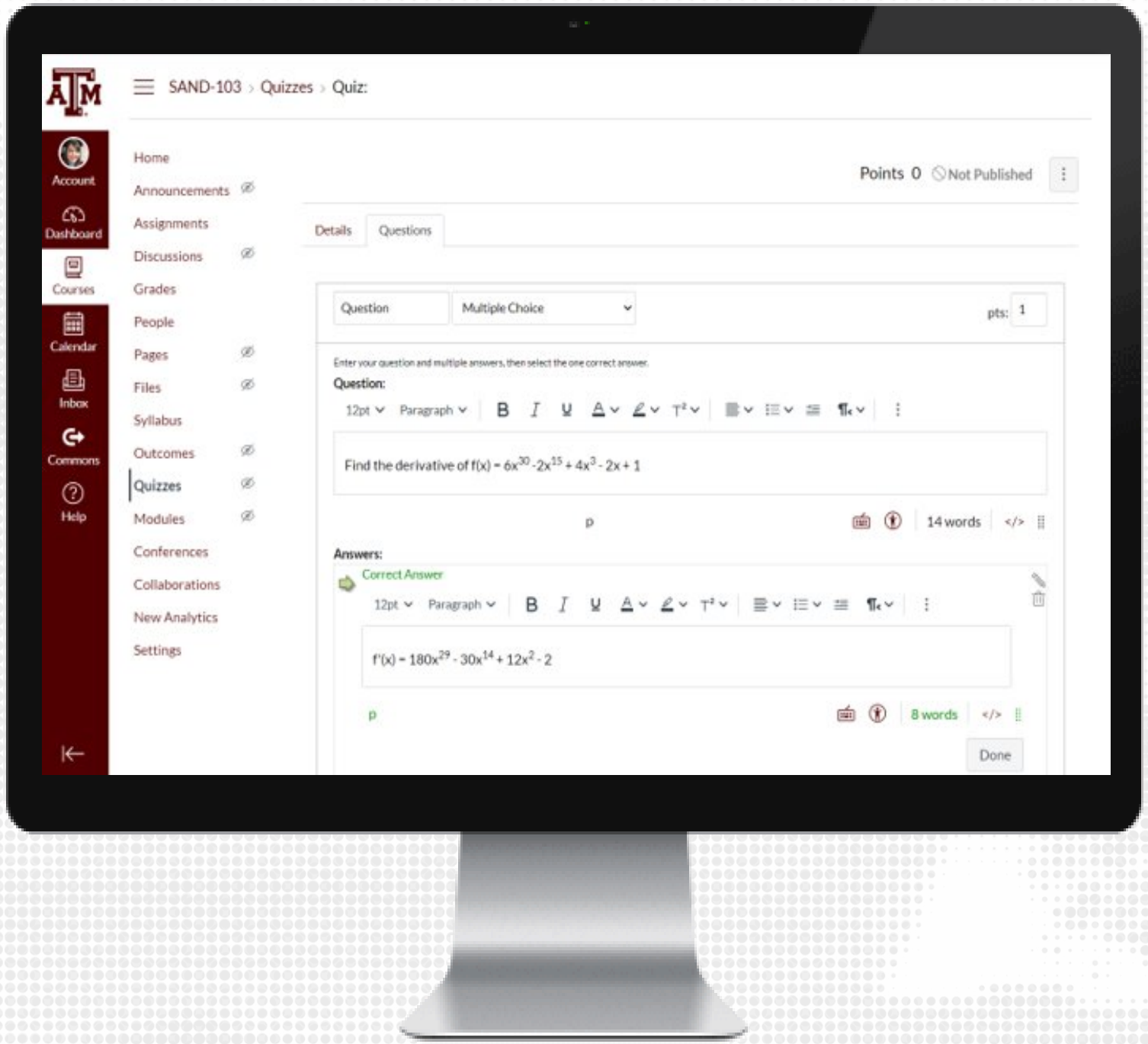
TEST INFORMATION

1. Click the name of the Quiz you just created in module and then click Edit
2. Under the Details tab, add instructions using the Rich Content Editor
3. Select what type of quiz you would like
4. Review the quiz options and restrictions
5. Assign to students with the due date and availability window
6. Click Save to save a draft to the course or click Save & Publish to show to students immediately



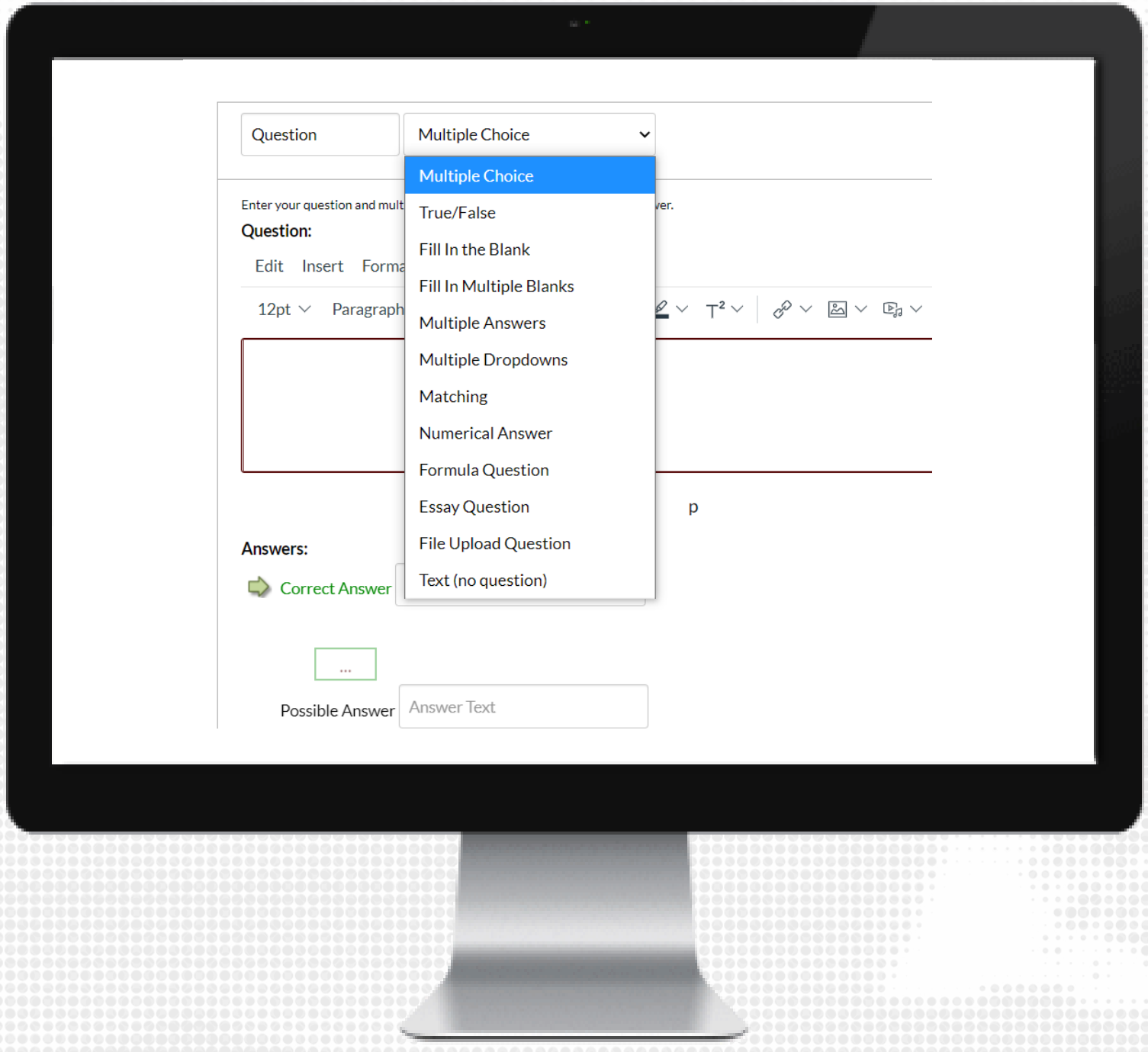
QUIZ QUESTIONS

1. Click the name of the Quiz you just created in module and then click Edit
2. Under the Questions tab, click + New Question
3. Enter a question title and select the type of question
4. Enter question text using the Rich Content Editor
5. Provide answers (if applicable)
6. Click Update Question
7. When complete with adding additional questions, click Save to save a draft to the course or click Save & Publish to show to students immediately



QUESTION TYPES

- Multiple choice
- True/False
- Fill in the Blank
- Fill in multiple blanks
- Multiple answers
- Multiple dropdowns
- Matching
- Numerical answer
- Formula Question
- Essay Question
- File Upload Question
- Text (no question)



RESOURCES

KEEPTEACHING.TAMU.EDU

SUPPORT

- AIHelp@tamu.edu
- 979-458-3417